Written assignments, resit requirements & how to set it all up in Canvas.

Dear Course Coordinator of a course in period 1,

On 18 June 2021, the Board of Examiners reminded all FPN staff about the prerequisites for resits of written assignments, and emphasized that Canvas is the platform for these assignments.

"There will be one chance to redo written assignments (including the bachelor's thesis) per academic year. This will consist of rewriting the relevant written assignment. A written assignment can be rewritten only when it has been turned in before the deadline and the student adhered to the guidelines, but has failed." [BoE, email of 18-02-2021]

Only when the written product is insufficient in terms of quality, a resit within the same academic year is granted. In other words: all necessary components are present yet the written product is simply not good enough to pass.

With the end of period one approaching, we would like to give you some more information about this rule, and how you can implement this in Canvas.

What is a 'written assignment'?
The Board of Examiners defines a written assignment as follows:

"A written assignment constitutes a written product, usually a paper, that needs to be handed in before/at a specific deadline and within the context of a specific course.

For the sake of fairness and equality, every student has an equal amount of time available to finalize the written product hence the deadline is fixed.

The written product needs to adhere to certain guidelines outlined within the context of the specific course, for example necessary components or minimum number of words".

When an official deadline cannot be met due to personal issues or illness, advise your students to contact the academic adviser.

Setting up Canvas & informing the students
In Canvas, we advise you to restrict access to the resit. This way, only students who took the regular assignment are able to view the resit module.

The best moment to set this up is right after making the regular written assignment. Note: It is not neccesary to already create the resit assignment or even know what your resit assignment will be. More information and a step by step guide >>

- Please inform your students a.s.a.p. via an announcement (Canvas) about the regulations for written resits. You can use the text at the bottom of this email.

- Enable the plagiarism detection. This [step by step guide](#) explains it in detail.

Questions or remarks?

Contact the Board of Examiners if you have questions or remarks about this regulation.

More information about Canvas is available at https://www.askpsy.nl/canvas-for-teachers-and-tutors. When contacting Canvas-FPN, please provide the course name and course code.

Best regards,

Werner Teeling & Loes Kessels
FPN Education Office

Title: FPN Board of Examiners: Resit prerequisites

The Board of Examiners asked me to bring to your attention that, according to resit article about written assignments of the Rules & Regulations, you have to submit a valid attempt of the final course assignment before the deadline of the assignment in order to qualify for a retry (= resit).

In other words, a resit is only possible in case a valid attempt was made yet constituted a fail in terms of quality. Not handing in a serious first assignment attempt means that you are not allowed to take part in a re-sit this year and you have to try again next year.