

Masters' research project assessment criteria

2019/2020 Addendum: Assessment guidelines for Masters' research internships during COVID-19 crisis

2019/2020 supervisors, please be aware of the limitations caused by COVID-19 and the corresponding effects on your student's project when grading. The criteria categories have not changed, but the content for each criteria may need adjustment. Changes per assessment item are marked below in **bold text**. Assessment adaptations outlined here are only valid for the 2019/2020 academic year, pending further ongoing COVID-19 developments and UM measures to mitigate COVID-19. Please grade each element below with these circumstances in mind. Thank you.

Practical skills

Accuracy/precision

In standard situations, the supervisor evaluates whether the student was very accurate/precise setting up the experiment, testing the participants, and collecting the research data. **Due to COVID-19 in 2019/2020, projects may have been adapted. The student may now be writing a theoretical review, or may be working with pre-existing data sets. In these cases, you may evaluate how the student describes their method(s) of review (according to the [Cochrane method](#) or the [Prisma protocol](#), for example). The supervisor may consider how the student reports their progress in data analysis, or their source selection.**

Planning (realisation time schedule)

In standard situations, the supervisor evaluates the extent to which the experiment/study is performed within the prescribed period, corrected for documented delays. **Due to COVID-19 in 2019/2020, project adaptations necessary to follow COVID-19 guidelines (i.e. adapting data analyses, or adapting the original project to a theoretical review) should be considered as documented delays. Supervisors may evaluate meetings with students in terms of e.g., how pro-active students have been in adapting their project, student preparation for (online) meetings, or timelines that students adapt based on supervisor feedback.**

Organisational skills

In standard situations, the supervisor evaluates whether the student demonstrated adequate organisational skills during the set-up and execution of the experiment/study. **Due to COVID-19 in 2019/2020, projects may have been adapted. When assessing adjusted projects, supervisors may evaluate e.g., how the student organized the data analysis, or how the student organized the theoretical review activities. In addition, you may ask the student to provide (verbal or written) progress reports, and you may judge the quality of the progress reports.**

Data analysis

In standard situations, the supervisor evaluates whether the student showed understanding of the statistical analyses and performed them adequately and independently. **Due to COVID-19 in 2019/2020, projects may have been adapted to include theoretical reviews. Supervisors should evaluate whether the student showed understanding of the statistical/review analyses adequately to the extent allowed by project adaptations necessary to follow COVID-19 guidelines.**

Level of independence

The student worked very independently during each phase of the internship. This assessment criterion is unchanged in 2019/2020.

Taking initiative

The student took and showed initiative during the internship. This assessment criterion is unchanged in 2019/2020.

Communication

In standard situations, the supervisor evaluates whether the student communicated effectively with the supervisor and the participants. **If the student does not interact with participants due to COVID-19, please focus on evaluating the communication between the student and the research project supervisors.**

Processing of feedback

The student addressed the given feedback adequately. This assessment criterion is unchanged in 2019/2020.

Attitude

Commitment

The student was willing to give time and energy to the internship and showed involvement. This assessment criterion is unchanged in 2019/2020.

Dedication

The student showed up on time and kept promises/appointments that were made. This assessment criterion is unchanged in 2019/2020.

Collaboration

The student was able and willing to work together with others. This assessment criterion is unchanged in 2019/2020.

Collegiality

The student showed a responsibility in sharing the workload. This assessment criterion is unchanged in 2019/2020.