

## Welcome to the information session on internships

11-09-2024  
16:00-17:30  
Online

 Maastricht University



### General Master Internship coordinator

Gerda Kraag, PhD.  
Email: [g.kraag@maastrichtuniversity.nl](mailto:g.kraag@maastrichtuniversity.nl)  
Room: A4.735, UNS 40

Questions? *Please first check AskPsy*

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### Programme

- Academic skills, Mentor programme, Electives
- Research internships in the 1-year master
- Going abroad
- Clinical internships in the 1-year master
- BAPD and vLOGO
- The presentation will be recorded and put on AskPsy > Internship > information meetings (will be updated)

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### Internship: place in curriculum

**Period 1:** Sept. until Oct. → 2 courses

**Period 2:** Oct. until Dec. → 2 courses

**Period 3** (*but accessible throughout the year*): Academic Skills (Gill ten Hoer)

- Search for internship topics/supervisors from November on
- Conceptualize content of proposal with supervisors
- Write research proposal in January

Then:

- **RESEARCH INTERNSHIP**

>> **If prerequisites are met**

>> **Period 4 (February to August)**

## Overview

For all FPN MSc specializations  
except those who conduct a  
Clinical Internship

For students who do a  
Clinical Internship

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## Academic Skills

Coordinator: Dr. Gill ten Hoor (Gill.tenhor@maastrichtuniversity.nl)

Academic skills | Research Proposal | Mentor program |

Aim: train skills that you need for conducting the internship and beyond.

We aim for a constant interaction between you, your supervisor, your mentor, and the progress in your research internship

From Research Question to Master thesis!

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## Academic Skills – throughout the year!

Coordinator: Dr. Gill ten Hoor

Timeline/Deadlines:

- September/October:** September/October  
You have met your mentor!  
Open up Academic Skills course (so feel free to look around!)
- End of December:** You must have a supervisor and research question!
- January:** **Academic Skills course**  
Use modules to learn specific skills needed for your internship
- 6 weeks after starting date internship:** Hand in Research Proposal
- 31 August (preferably earlier):** You have handed in your MSc-thesis!

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## Academic Skills

Coordinator: Dr. Gill ten Hoor (Gill.tenhor@maastrichtuniversity.nl)

(in January)

- Prepare you for scientific research!**
  - Write research proposal
  - Conducting open and transparent science
  - Follow research ethics throughout the process

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### Academic Skills

Coordinator: Dr. Gill ten Hoor

- **A relevant mix of**
  - Lectures (e.g. open science, ethics, integrity)
  - Assignment (e.g. scientific integrity, research proposal, ethics application)
  - Trainings (e.g. use of a reference managers, data handling and analysis, academic writing)

We aim to offer these activities when most relevant for you (so if you miss anything, please contact [gill.tenhoor@maastrichtuniversity.nl](mailto:gill.tenhoor@maastrichtuniversity.nl))!

### Electives

PERIOD A (start of Period 3)	PERIOD B (5 weeks after Period A)
Systemic Coaching for Psychologists (Annika Nübold) 3 ECTS	Clinical Assessment (Andrea Smitten) 3 ECTS
Introduction to Programming in Python (Jorie van Haren & Mahdi Enan) 3 ECTS	Negotiation and Mediation (Christophe Zelhssen & Micol Iannuzzi) 3 ECTS
Selection and training (Alicia Walkowiak & Fleurie Nivelstein) 3 ECTS	Introduction to Programming in Matlab (Antonio Criscuolo, Giancarlo Valente) 3 ECTS
Analysing societal issues and intervention development (Hanne Zimmermann & Alesandra Pawlowska) 3 ECTS	Science Communication (Matt Hilton) 3 ECTS
Individual Elective (Sjir Uitdewilligen & Gill ten Hoor) 6 ECTS	
Practical Internship Elective (Sjir Uitdewilligen) 6 ECTS	

### Elective choice timeline

- **1 Oct:** give preference.
- **1 Nov:** You hear what elective you are assigned to.
- **1 Dec:** Deadline choice for Individual elective or Practical internship elective (overrules earlier choices!).
- **13 dec (NP only):** if you manage to arrange a clinical internship, the electives will be cancelled.

### QR code



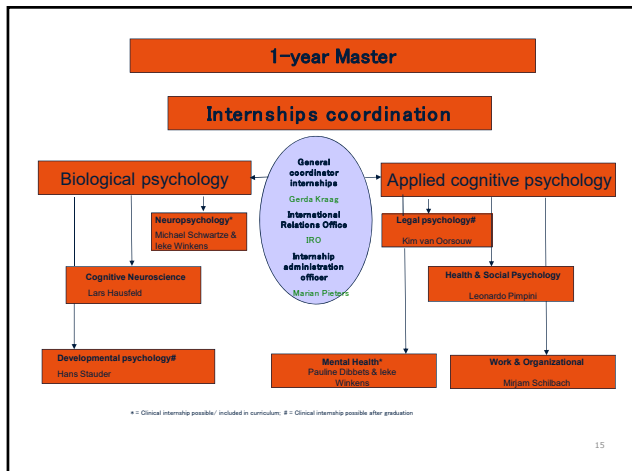
[https://maastrichtuniversity.eu.qualtrics.com/jfe/form/SV\\_9RLObz8Zupj9TYG](https://maastrichtuniversity.eu.qualtrics.com/jfe/form/SV_9RLObz8Zupj9TYG)

**Check your e-mail!**

An e-mail about the electives will be send this week to your UM-e-mail address.

Please make sure to select your elective preferences before 1 October!

**Research internship in the 1Y Ma**



- **General internships coordinator**  
Gerda Kraag



- **Internship administration officer/ Education Office**  
Marian Pieters



- **International Relations Office (IRO)**

Ellen Blaauw

Imke Beens



Merlijne van Overbruggen

## Biological Psychology

- Developmental Psychology  
Hans Stauder, PhD



- Cognitive Neuroscience  
Lars Hausfeld, PhD



- Neuropsychology:  
Research Michael Schwartz, PhD



Clinical Ieke Winkens, PhD



## Applied Cognitive Psychology

- Legal Psychology  
Kim van Oorsouw, PhD



- Health and Social Psychology  
Leonardo Pimpini, PhD



- Work and Organisational Psychology  
Miriam Schilbach, PhD



- Mental Health  
Pauline Dibbets, PhD /  
Ieke Winkens PhD



## Internship information sessions per specialization:

- Neuropsychology: **Friday, Sept 20 (13.30-15.30), Blauwe zaal**
- Developmental Psychology: **Monday, Sept 16 (13:30-15:30)**
- Legal Psychology: **Monday, Sept 23 online**
- Cognitive Neuroscience: **Friday, Sept 13 (11.00A.M.) Heerlenzaal**
- Work and Organizational: ~~Wednesday, Sept 18 (11.00-13.30), Blauwe zaal~~ – **NOTE, New date: October 16, 9.30 A.M. location will follow**
- Health & Social: **Friday, Sept 16 at 11.00h – intro meeting**
- Mental Health: **To be announced (somewhere in January)**

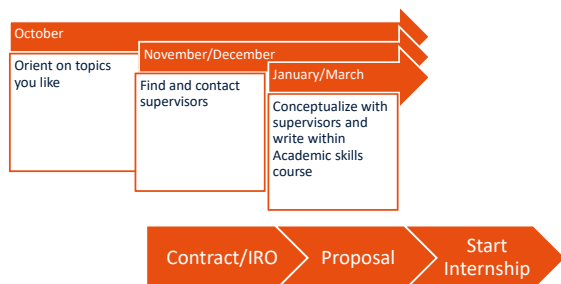
## What is the research internship?

Several types of possible internships

- Own empirical research
- Collectively gathering data
- Working with existing data provided by supervisor (e.g. panel datasets, meta-analyses, computational modeling)
- Theoretical review (using Cochrane guidelines of review)

>> for details: see AskPsy

## Internship THINK, PLAN, DO



## Research internships

### Exploring possibilities

- **What topic do I like?**
  - Think of the courses you have followed (September - December)
  - Think of the people you already know here and pay attention to what you hear in the next weeks/ courses/ specialization internship meetings
  - Look on **AskPsy** (new research internships are posted): <https://www.askpsy.nl/internship/places>
  - Talk to the researchers to get an idea
  - Visit your specialization specific internship coordinator

## Where can you do your research internship?

- Maastricht University, with one of the staff members
- External institute in the Netherlands (e.g. other university)
- External institute abroad (e.g. university abroad)

## Assessment of master thesis

- You always need **2 supervisors**
- **1 is always from UM**

### Internal internship

To be first supervisor a PhD degree is required, however exceptions are made and:

- PhD students and Senior lecturers without a PhD holding a UTQ qualification "assessment" AND having supervised two research internships can also be first supervisor.
- PhD students holding a UTQ qualification 'assessment' and UM lecturers without a PhD can be second supervisor

## Assessment of master thesis II

### External internship

- If supervisor there has PhD degree or a track record showing experience in conducting research and writing scientific papers:
  - Then that person can be the 1st supervisor/assessor.
  - You need a second assessor from UM that needs to meet the same criteria as for an internal internship
- If the external supervisor does NOT meet the criteria:
  - they can assess the practical part and inform the internal supervisor about the student's performance and grade
  - You need a second assessor from UM that needs to meet the same criteria as for an internal internship

## From Proposal to Master Thesis

### You and your supervisors will

- Specify the research questions
- Design and Set up the experiment / theme
- Talk about Number of Participants
- Talk about Statistical Analysis
- Make a time plan about February-August steps.
- **START in time**

## Components of research internship and Workload

- In total 29,5 EC (28 hours workload per EC)

Of which

- Research Proposal 4,5 EC
- Research Internship 15 EC, of which 6 will be included in your GPA
- Master Thesis 10 EC\*

\*different for students who do a clinical internship during the master

## Master's thesis

- **Individually written**, in English.
- Meets **formal guidelines** (e.g., minimum length of words\*), and the **content guidelines**.
- See also the **APA cookbook** and/or **handbook writing skills** and the guidelines for supervisors on AskPsy: <https://www.askpsy.nl/internship/thesis>

\* Different for students who do a clinical internship

## Ethical approval

- ERCPN will no longer review external student research projects which are not part of regular FPN research
- Students and their (FPN) supervisors are also no longer required to present to the ERCPN approval letters of external ethical review
- A standard clause will be added to the internship contracts, stating that the scientific research as part of the internship is carried out according to the applicable ethical standards
- Students shall include in their Research Proposal how ethical approval is or will be obtained by the person with the primary responsibility for the design and procedure.
- >> Ethical approval is still needed!

## Application form research internship

<https://colent-fpn.maastrichtuniversity.nl>

## Application form

- The application form is **NOT** the contract!
- The application form is necessary to make the contract
- Students submit application form online
- Supervisors and student receive emails to check info
- Supervisors and student receive contract per email

NB: want to make changes?

Send an email to [fdp-masterthese@maastrichtuniversity.nl](mailto:fdp-masterthese@maastrichtuniversity.nl).  
Do **NOT** fill out a new application form

## Internship contract

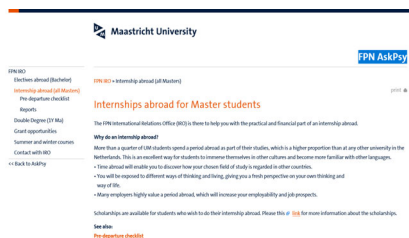
- Important!
- Your internship should be legal
- Have you met all requirements?
- Your internship is insured
- No application form = no contract = no valid internship = no EC

NB: in case you have not met all requirements and want to apply for an exception: send request to Board of Examiners

[https://askpsy.nl/bestanden/downloads/rules\\_regulations/2019-FPN\\_Request\\_to\\_the\\_BofEx.pdf](https://askpsy.nl/bestanden/downloads/rules_regulations/2019-FPN_Request_to_the_BofEx.pdf)



## Going abroad for an internship?



## The International Relations Office (IRO)

**Staff:** Merlijne van Overbruggen, Ellen Blaauw, Imke Beens

What can we do for you? The FPN IRO provides:

- Erasmus+ scholarships
- support on practical matters related to an internship abroad.

The IRO doesn't have formal agreements for internship purposes, nor a list of internship options. The IRO cannot mediate in finding an internship abroad. Always get in touch with your internship coordinator, to discuss how to proceed.

## UM guidelines for study-related travel

Before your departure, it is important that you are aware of the UM guidelines for study-related travel and that you know what to do in case of an emergency during your stay abroad. Below you will find more information regarding these topics.

<https://www.maastrichtuniversity.nl/support/during-your-studies/studying-abroad/logistics-safety>

## Scholarships

Erasmus+ scholarship (internship within EU). See [www.askpsy.nl/iro/grant-opportunities](http://www.askpsy.nl/iro/grant-opportunities) for information on Erasmus+ scholarships for 2024/25 (online application form, conditions, deadlines). Lowest priority for internships in country of origin.

**Application deadline:** 6 weeks prior to the start of your internship

**No FPN scholarships (for internships outside EU)**

**Other scholarships?** See [www.beursopener.nl](http://www.beursopener.nl), [www.european-funding-guide.eu](http://www.european-funding-guide.eu), [www.scholarshipportal.com](http://www.scholarshipportal.com).

**Note:** Be careful making preparations involving costs until there's certainty on whether your physical internship can take place!

## Visa matters

- To find out if/which visa you need, consult the website of your host country's embassy for the most up-to-date visa application procedure. For information on embassies, visa, vaccinations, etc. see [www.minbuza.nl](http://www.minbuza.nl).
- It is your responsibility to apply for a visa through the embassy. Visa regulations are subject to change and may differ per student (e.g. due to nationality, duration of stay).
- Check whether your host university (IRO/visa office) supports students with the visa application.
- Start to apply and to arrange the necessary documents in time! The rules are strict, especially for entering the US, Canada and the UK!

## Insurance

- Make sure to arrange adequate health/liability insurance. Consult your insurance company to find out whether you are sufficiently covered throughout your entire stay abroad.
- For some non-EU countries you may need additional coverage because of the extremely high medical expenses (US, Canada).
- Not sufficiently covered? Alternative insurance package, e.g. AON, IPS.
- Your host institution is responsible for concluding a liability insurance. The UM does provide a back-up liability insurance. You are responsible for concluding a liability insurance for time outside work.

## Housing

How to find housing abroad?

- Check the website of your host institution;
- If applicable: contact your host university's IRO/housing office;
- Read the [essays](#) of former interns (or contact them by e-mail).

Related links:

- Check [www.wilweg.nl/stage/voorbereiding/huisvesting](http://www.wilweg.nl/stage/voorbereiding/huisvesting);
- Check [www.housinganywhere.com](http://www.housinganywhere.com)

## Important notes!

- Ask your host institution whether they charge tuition/service fees for visiting students (e.g. interns). EU students may be exempted by registering for the 'Erasmus + Traineeship scheme'.
- You have to remain registered and pay tuition fees to UM throughout your entire studies (incl. internship period). No valid registration = no validation (ECTS) of your internship!
- Need an official document confirming your registration at UM, and that the internship is an official part of your curriculum? Ask the FPN Board of Examiners for a 'Internship Abroad Statement' through [www.askpsy.nl/contact](http://www.askpsy.nl/contact)

## More information / questions?

### Information on internships abroad:

- See [www.askpsy.nl/iro](http://www.askpsy.nl/iro);
- See [essays](#)/contact former FPN interns abroad;
- Contact FPN/IRO through [AskPsy](#) (submit a question), or schedule a face-to-face or online [meeting](#).

## Period 4 onwards

### Internship Collecting data etc

## Education and Examination Regulations (EER) and the Rules & Regulations (R&R)

- EER
  - Main rules determined by law and the Faculty Board
  - For the duration of your study
- R&R
  - Contains more details, composed by the Board of Examiners
  - Chair, Master affairs: Franc Donkers, PhD
- <https://www.askpsy.nl/regulations>

The master's study programme is offered on a full-time basis, this refers also to the internship.

For most specializations:  
internship + master's thesis = 25 credits  
=> about 24 -25 weeks (February-August)

When you have to start later with your internship or when you cannot work fulltime on your internship/thesis, you will graduate later.

## Requirements research internship

- The internship can only be started when at least 8 credits of the core courses from period 1 and 2 are passed.
- Certain internships may require that practical or skill training(s) have been completed.

If you deviate from the above without permission from the Board of Examiners, the result of the part in question can be declared invalid.

## Important

- At least a month before you start your internship you have to fill out the internship application form.
- If you meet the internship requirements, the contract becomes valid. The student, both supervisors and the internship coordinator of your master specialization must sign the contract.
  - You as student will collect the required signatures and will send in the signed contract to: [fdp-masterthese@maastrichtuniversity.nl](mailto:fdp-masterthese@maastrichtuniversity.nl)

**If you don't apply for the internship, it will be considered illegal, and can be declared invalid.**

## When can you start?

- At the earliest at the start of period 4 (when at least 8 credits have been obtained) you will commence with your research internship.
- In all other cases the internship starts at the first of the month after which 8 credits have been obtained.

When you want to start your internship in February, make sure you pass at least 2-3 courses at the first attempt.

We are aware that arrangements about the internship might need to be made in advance.

When discussing the starting date of your internship with supervisors and/or institute keep in mind that the start of the internship is dependent on having obtained 8 credits.

Discuss this with your supervisor.

Although a contract might be made up before exam results are known, it will only be valid when 8 credits have been obtained.

There will be a contingency in the contract.

The Education Office will check this before the start of the internship

## Grading of parts of internship

Research proposal:	pass/fail (1st and 2nd supervisor)
Research internship:	graded (1st supervisor) 15 EC of which 6 included in GPA
Master's thesis:	graded (1st and 2nd supervisor) 10EC

## Requirements master's thesis

- A Master's thesis is an independently written report of the research which has been conducted during the internship.
- The Master's thesis is an individually\* written paper.
- The final grade needs to be at least a 6.0.
- Will be assessed by first (supervisor) and second assessor.
- Grade of the first and second assessor will be averaged and both need to be sufficient, and can not differ more than 2.0 points.

\* For many projects supervisors offer the possibility of conducting your research project in a group of students. In that way you can gather data together and support each other in the project. However, the final master thesis should always be an individual project. This means that you always will have to formulate a different/unique research question and overlap in introduction and discussion should be avoided.

## Duo internships or working in a team

- Possible but:
- all students formulate their own research question
- And write their own thesis etc.
- The UM supervisor monitors this

## Guidelines for the use of Generative AI in the master thesis

See AskPsy: <https://www.askpsy.nl/internship/thesis>

- Generative AI is NOT allowed to alter, create or generate content
- Generative AI is allowed to refine your English phrasing, or for clarifying/simplifying complex sentences

**Please note:**  
developments regarding Generative AI go fast and therefore the current guidelines are subject to change. When new regulations related to the use of Generative AI in education are set in place, we will inform you about these new regulations and their impact on the guidelines.  
Any updated guidelines will then "overwrite" the current guidelines.

## Guidelines for the use of Generative AI in the master thesis

- When you use Generative AI: Do not use Generative AI to alter, create or generate content
- Keep the limitations in mind
- Make sure you do not commit plagiarism
- Refer to original sources that you have read
- Adhere to privacy regulations as set by the Faculty of Psychology and Neuroscience
- Disclose your use of Generative AI using the indicated text in the textbox above, put this disclosure at the end of your thesis, before the reference list

In order to graduate this academic year, your last work (usually the master thesis) must be submitted for assessment at the latest **on August 31st at 13:00 CET** (be aware of holiday supervisor).

### Important:

#### **Make arrangements with supervisors when to hand in the thesis!**

Submit the electronic version of your approved thesis.

You must upload a digital copy of the final version of your Master's Thesis via the online Collent Web Application. Your supervisors will receive an automatic email with all information regarding the assessment of the uploaded document. The thesis will be checked for plagiarism.

NOTE: Please consult the instructions on AskPsy <https://www.askpsy.nl/thesis-masters> about formatting rules and submission of the thesis.

In case you want to do a second master, make sure to hand in your thesis well before the end of August or maybe July! (supervisor, 2nd assessor and EO), so your thesis will be assessed at the latest on August 31st.

→ When you submitted the thesis before August 31st, 13:00 CET, and you receive a pass, you will graduate per August 31.

→ If you receive a fail (or emailed your final thesis after August 31st, 13:00CET), you will have to register again for the master, and you will get 1 chance to rewrite your thesis>> Resit

→ **Make arrangements with supervisors when to hand in the resit**

→ Upload the revised thesis in Collent. Clearly state that it concerns a resit.

For more information see AskPsy

## Thesis in Collent

When the final thesis is uploaded in Collent:

- Your supervisors will get an automatic notification
- At the 15<sup>th</sup> working day upon uploading, supervisors will get a reminder that the deadline for assessing is approaching
- If necessary the Education Office will send out a second reminder to supervisors to remind them of the deadline for assessing your thesis

## Assessment Criteria Master Internship –

(<https://www.askpsy.nl/internship/thesis>)

The practical part of the master internship is assessed on several criteria. Assessors shall not mark all criteria (not all criteria might be applicable) and might indicate those criteria that are noticeable (poor/unsatisfactory or good/very good), to provide the student with helpful information. -- = poor; - = unsatisfactory; +/- = borderline; + = sufficient; ++ = good; +++ = very good, NA = not applicable. Note that the outcome is not simply the sum of pluses and minuses.

<b>Practical Skills</b>	Accuracy/precision
	Planning (realisation time schedule)
	Organisational skills
	Data analysis
	Level of independence
	Taking initiative
	Communication
	Oral communication
	Processing of feedback

<b>Attitude</b>	Commitment
	Dedication
	Collaboration
	Collegiality

## Assessment Criteria Master Thesis

(<https://www.askpsy.nl/internship/thesis>)

### Writing product

Quality of abstract  
Introduction and description of research question/hypothesis  
Creativity and originality of research question  
Theoretical understanding  
Structure and organization of the thesis  
Critical and innovative approach to research  
Design and methods are conform research question  
Understanding and description of statistical analysis  
Adequacy and correctness of tables, figures and appendices  
Presentation and description of results  
Ability to discuss findings in relation to literature and new insights  
Conclusion follows logically from arguments developed in paper  
Level of language use, citations and references  
Publication level of thesis

### Writing process

Level of independence  
Contribution of supervisor  
Processing of feedback  
Completion time of thesis

## Problems?

- Health/ personal problems (which may also cause problems with expiration date) → study advisor
- Supervision problems external internship:
  - go to faculty supervisor: **do this in time!**
  - when no solution: go to internship coordinator
  - when no solution: internship coordinator discusses with the exam committee

## Clinical internships

- Extra internship to acquire experience in clinical skills
  - Optional for master NP
  - Possible after graduation for
    - Neuropsychology, Developmental Psychology, Health and Social Psychology, Legal Psychology >> As 'onderwijscontractant' / 'non-degree seeking student'
- Students often go abroad, in that case make sure you speak the national language fluently

**NP: Possibility to do either:****1) research option:****30 credits**

- Approved research proposal & academic skills: 5 credits
  - Research internship: 15 credits
  - Master's thesis: 10 credits
- (+ Electives!)

**2) clinical-research option:****36 credits**

- Approved research proposal: 2 credits
  - Research internship: 9 credits
  - Master's thesis: 6 credits
  - Clinical internship: 14 credits
  - Clinical activities report, including 3 case reports: 3 credits
  - Clinical supervision meetings: 2 credits
- (No Academic Skills, no Electives!)

**NB: notify us before end of October (Qualtrics survey) and arrange clinical internship before 13th of December!!**

**No clinical internship before December 13<sup>th</sup>?**

- You switch to the Research option  
(and maybe do clinical internship as non-degree seeking student)
- You need to do Academic Skills and Electives!

**Clinical internship after graduation**

- As non-degree seeking student (onderwijscontractant)
  - Possible after Neuropsychology, Developmental Psychology, Health and Social Psychology, Legal Psychology
- Ask permission from Board of examiners (start procedure around April)
- See <https://www.maastrichtuniversity.nl/about-um/faculties/psychology-and-neuroscience/education/non-degree-seeking-students> for info, forms and fees
- Contact [i.winkens@maastrichtuniversity.nl](mailto:i.winkens@maastrichtuniversity.nl) for questions

**Clinical internships**

3 types:

- 'Diagnostics internship' (diagnostics only, can lead to 'NIP basis aantekening psychodiagnostiek BAPD')
- 'Treatment internship' (treatment only)
- 'GZ internship' (includes diagnostics and treatment, can lead to 'GZ/vLOGO aantekening')



## Diagnostics internship

- During NP: always >520 hours
- As 'non-degree seeking student': can be 200 hours (6 weeks minimal)
  - Under supervision of psychologist in setting, and UM supervisor
  - 3 cases (mandatory if internship is done during NP; also when non-degree seeking student wants to obtain BAPD)
  - Clinical Activities Report
  - Evaluation by psychologist in setting
  - Clinical supervision meetings (NP only; not for non-degree seeking student)

## Treatment internship

- During NP: always >520 hours
- As 'non-degree seeking student': can be less hours
  - Under supervision of psychologist in setting, and UM supervisor
  - 3 cases (only mandatory if internship is done during NP)
  - Clinical Activities Report
  - Evaluation by psychologist in setting
  - Clinical supervision meetings (NP only; not for non-degree seeking student)

## GZ-internship

- Always >520 hours (includes psychodiagnostics and treatment-related activities)
 

To obtain vLOGO/GZ: Minimally 20% of the time spend on diagnostics and care needs assessment, and 80% on treatment. Or minimally 20% on treatment, and 80% on diagnostics and care needs assessment (part of the activities can be passive (attending/watching); however this can not be more than 40% of the time. At least 60% of the time candidates should actively participate in clinical activities).

  - Under supervision of psychologist in setting, and UM supervisor
  - 3 cases and Clinical Activities Report
  - Evaluation by psychologist in setting
  - Clinical supervision meetings (NP only; not for non-degree seeking student)

## When can you start the clinical internship?

- For NP: At the earliest at the start of period 3 (when at least 8 credits have been obtained and you have passed the skills course Neuropsychological Assessment)
  - In all other cases the internship starts at the first of the month after which the requirements have been obtained
- For non-degree seeking students: after graduation from the master

**If you start the internship without having fulfilled the requirements, it will be considered illegal, and declared invalid.**

## Grading of parts of internship

- Clinical internship: grade (supervisor institute)  
transformed to pass/fail\*
- Clinical activities report: for NP: graded (faculty supervisor)  
(includes 3 case reports)
- for non-degree seeking student:  
pass/fail (faculty supervisor)
- Clinical supervision: (NP only): attendance

\*6 or higher = pass

## Master thesis

- For students in the clinical variant (NP; who do both a research internship and a clinical internship), the minimum length is 3000 words (always in agreement with the supervisors)
- For students in the clinical variant, the design of their research can be somewhat more simplistic, this also includes the choice of statistical analyses.
- Discuss this with your supervisors on forehand

## Requirements supervisors clinical internships

- External supervisor: a qualified (neuro)psychologist with extensive experience and preferably a post-master clinical training (i.e., health care psychologist, psychotherapist), who is responsible for some part of the diagnostics and/or treatment offered at the internship institution
  - See factsheet AskPsy: <https://www.askpsy.nl/internship/info-for-supervisors>
- UM supervisor: needs to have experience or affinity with clinical work.
  - Contact one of the staff members listed on AskPsy: <https://www.askpsy.nl/internship/clinical-internship-finding-topic-place>
- In case the student wants to get the BAPD, the UM supervisors have to fulfill additional criteria and be listed as official BAPD reviewers
  - contact one of the staff members listed on AskPsy: <https://www.askpsy.nl/internship/clinical-internship-supervision-and-assessment#bapd-reviewer>

## Formalities clinical internship

- You need UM supervisor and external supervisor
- Application form > Collent
- Separate contract for clinical internship (from Education Office)

**OR:**

- **Study 'Master Mental Health' (FPN)**
- **as a 2nd master (in DUTCH) after master in Psychology; subscribe in time (May 2025)**

**MMH = Master of Mental Health**

- Interesting for Dutch speaking students:
- Conduct a relevant **Psychology master first** (see below) and **second do master Mental Health**
- Possible for students with a Psychology bachelor and a Master in:
  - Health and Social Psychology
  - Developmental Psychology
  - Legal Psychology
  - Neuropsychology
- There will be an informational lecture in the beginning of 2025!

**Contact info Master Mental Health**

Natalja Sarneel: Specialization coördinator  
[natalja.sarneel@maastrichtuniversity.nl](mailto:natalja.sarneel@maastrichtuniversity.nl)

Ieke Winkens: Clinical internship coördinator  
[i.winkens@maastrichtuniversity.nl](mailto:i.winkens@maastrichtuniversity.nl)


Pauline Dibbets: Research internship coördinator  
[pauline.dibbets@maastrichtuniversity.nl](mailto:pauline.dibbets@maastrichtuniversity.nl)

**However:**

- You might well do **a research internship in a clinical setting/ with patients as participants** (e.g., in a hospital, mental health institute etc).

# BAPD and GZ/vLOGO

## Ieke Winkens



Maastricht University

## BAPD

'Basisaantekening Psychodiagnostiek'

Certificate from the Dutch Institute for Psychologists (NIP)

Only acknowledged by Dutch practices/settings

Needed for vlogo and further postgraduate education (e.g. Gezondheidszorg/GZ-psycholoog). See [www.vlogo.nl](http://www.vlogo.nl).

BAPD (or similar certificate) is also needed to meet the requirements of the so-called Zorgprestatie-model

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## Several ways can lead to BAPD

1. FPN-Student, within curriculum (NP)  
NOTE: Mental Health as a second master? = vLOGO declaration of diagnostics, not BAPD!!  
See <https://www.vlogo.nl/logo-verklaring> > LOGO-verklaring > Bewijsstukken > Diagnostiekverklaring
2. Non-degree seeking student (onderwijscontractant) at Maastricht University
3. National NIP-committee BAPD (Open University). See <https://www.psynip.nl/overige-registraties/bapd/individueel-na-afstuderen/>

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## BAPD criteria

Theoretical requirements - **Check when you obtained your bachelor-degree at another university/faculty.** Contact Ieke Winkens ([i.winkens@maastrichtuniversity.nl](mailto:i.winkens@maastrichtuniversity.nl))

200 hours clinical internship psychodiagnostics

Important:

- Within NP internship is at least 520 hours
- for GZ/vLOGO-option 520 hours of clinical internship including diagnostics and treatment-related activities are required

3 case reports, graded by acknowledged UM supervisor BAPD!! See <https://www.askpsy.nl/internship/clinical-internship-supervision-and-assessment#bapd-reviewer>

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## GZ/vLOGO

vLOGO is needed for further postgraduate education, see <https://www.vlogo.nl/categorie/logo-verklaring>

ALSO: if you plan on working in Forensic Care or GGZ (see [www.zorgprestatie.nl](http://www.zorgprestatie.nl) )

Additional theoretical requirements. **Check when you obtained your bachelor-degree at another university/faculty.** Contact Ieke Winkens ([i.winkens@maastrichtuniversity.nl](mailto:i.winkens@maastrichtuniversity.nl))

520 hours of clinical internship (including diagnostics and treatment-related activities)  
Minimally 20% diagnostics and care needs assessment, 80% treatment.  
Or minimally 20% treatment, and 80% diagnostics and care needs assessment

BAPD or other registration (vLOGO declaration of diagnostics)

## More information

AskPsy

Or:  
Contact the internship coordinator of your course

Or:  
Contact Ieke Winkens ([i.winkens@maastrichtuniversity.nl](mailto:i.winkens@maastrichtuniversity.nl))



## Questions?

